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Government Administrators Toolkit: Research and Resources on American Muslims and Islam for Public Servants

Distribution Language

Please find below suggested language for members and government employees throughout all levels and branches of government to share the toolkit with your respective Department or Agency leadership or HR Officials:

[opening greeting]

I hope this message finds you well!

I am writing to share a resource that includes guidance and best practices for organizations to develop or enhance existing diversity, equity, inclusion, and accessibility (DEIA) training programs – particularly as they pertain to Muslim Americans.

This toolkit specifically provides authoritative information about Muslim Americans and Islam to government administrators. It was developed by [Muslim Americans in Public Service \(MAPS\)](#) in collaboration with a leading research and education organization focused on the study of Muslim Americans and Islam, the [Institute for Social Policy and Understanding \(ISPU\)](#). The Government Administrators Toolkit: Research and Resources on American Muslims and Islam for Public Servants is accessible at tinyurl.com/GovAdminToolkit.

I would be grateful for your consideration in incorporating this toolkit as an accessible resource at ***[Agency/ workplace name]***, alongside sharing it with other organizations that might find it useful for improving their DEIA practices. I believe it is a vital reference point to bolster our understanding of the Muslim American community and prevent bias against underserved communities.

Please let me know if you have any questions. Thank you so much for your time.

[sign-off]